

Minutes of the Twenty Sixth Academic Council Meet

The Twenty Sixth Academic Council Meeting of St. Mary's College (Autonomous) was held on 24th April 2024 at 11.30 a.m. in the Audio Visual Room. Rev. Sr. Dr. Jessie Fernando, the Chairperson presided over the meeting.

The following academic council members were present:

Dr. Sr. Jessie Fernando	Principal
Sr. Josephine Jeyarani	Director - SSC
Dr. A. Punitha Tharani	Controller of Examinations
Dr. L. Jacqueline Leo	Dean, School of Language & Culture
Dr. S. Mary Baptista Janet	Dean, School of Biological Sciences
Ms. M. Jothimani	Dean, School of Physical & Computing Sciences
Dr. Fernando Alexanderia	Dean, School of Management & Economics
Ms. A. Amora	Dean of UGC affairs
Dr. B. Serena Margaret	IQAC Coordinator
Dr. Josephine Alangara Betsy	Research Coordinator
Dr. K. Vinitha	Librarian
Dr. N. Shunmuga Vadivoo @ Shanthi, HoD	Department of Tamil
Ms. A. Christina, HoD	Department of French
Dr. L. Jacqueline Leo, HoD	Department of English
Dr. A. Malini Apsala, HoD	Department of History
Dr. D. Amutha	Department of Economics
Dr. V.L. Stella Arputha Mary, HoD	Department of Mathematics
Ms. A. Lucas Rexceline, HoD	Department of Physics
Dr. Irudaya Antonat Sophia, HoD	Department of Chemistry
Dr. Sr. A. Arockia Jenecius Alphonse, HoD	Department of Botany
Dr. N. Arokiya Mary, HoD	Department of Zoology
Sr. K. Reetha, HoD	Department of Computer Science
Dr. Janet Jeya Kavitha, (SSC Coordinator)	Department of MHRM
Dr. Joys Selva Mary Albert, (SSC Coordinator)	Department of Microbiology
Dr. S. Gayathri, (SSC Coordinator)	Department of B.B.A.
Dr. S. Jeya Bharathi, (SSC Coordinator)	Department of Psychology
Dr. S. Euchrista Immaculate Sylvia	Senior Staff member
Dr. J. Martin Rathi	Senior Staff member
Dr. J. Anila Maily	Member Secretary
Following members expressed their inability to attend the meeting.	
Ms. D. Daisy Bai, HoD	Department of Commerce
Dr. A. Sheela Vimala Rani	External Expert
Ms. M.R. Theophine Fatima	External Expert
Dr. B. Sundarakannan	University Nominee
Dr. S. Senthil Nathan	University Nominee

The meeting commenced with an invocation to the Almighty. Dr. L. Jacquiline Leo, Dean, School of Language & Culture welcomed the august body. The agenda of the Academic Council meeting was as per the following:

Agenda No. 1/8

Confirmation of the minutes of the 25th Academic Council meeting

Related to 1/8:

Ms. J. Anila Maily, Member Secretary, Associate Professor, Department of Computer Science presented the minutes of the twenty fifth meeting of the Academic Council and the house confirmed it.

Agenda No. 2/8

Action Taken Report on the 25th meeting of the Academic Council

Related to 2/8:

Dr. S. Mary Baptista Janet, Dean, School of Biological Sciences presented the Action Taken Report based on the 25th Academic Council Meeting. The Deans' Office report was presented by Ms. M. Jothimani, Dean, School of Physical & Computing Sciences. It was confirmed by the house.

Agenda No. 3/8

Computation of course outcomes attained - Assessment of PO, PSO and CO attained for II semester UG and PG

Related to 3/8:

Dr. K. Swarnalatha, University Nominee enquired about the assessment and how it is incorporated in the question paper Ms. M. Jothimani, Dean, School of Physical & Computing Sciences clarified that 60% of the question paper is of K1 to K3 level and 40% constitutes K4 and K5 level. K levels are not explicitly mentioned but students are given awareness about the K levels. She also explained that for assessing K levels for CIA excel sheets with the needed formulas and calculations are given to the individual staff member in charge of the course.

Dr. K. Swarnalatha, University Nominee said that in the University they mention COs, POs and K levels in the question paper and circulate it among the students. Dr. K. Swarnalatha suggested that the assessment can be done through ERP. Ms. M. Jothimani, Dean, School of Physical & Computing Sciences assured that it will be followed from the next academic year. It was confirmed by the house.

Agenda No. 4/8

Revision of the Syllabus

Related to 4/8:

Dr. K. Swarnalatha, University Nominee enquired whether the revision of syllabus was ratified by the Board of Studies. Dr. Fernando Alexanderia, Dean, School of Management & Economics affirmed it. The agenda was confirmed

Agenda No. 5/8

Revision of the Question Paper Pattern

Related to 5/8:

Dr. K. Swarnalatha, University Nominee enquired about the question paper pattern and whether K level is specified. Ms. M. Jothimani explained the process ie for K1, K2, K3 (lower level) it is 60% and K4, K5 (higher level) it is 40%. Dr. Fernando Alexanderia clarified that the question paper with K level, CO and PO is mentioned in the question paper and kept in the department.

Dr. K. Swarnalatha requested for a model question paper pattern and she was furnished with one. She questioned why there are four sections in CIA and five in ESE for which Ms. M. Jothimani and Dr. Fernando Alexanderia answered that Section A for CIA is conducted in the form of online quiz for both UG & PG.

Agenda No. 6/8

Mode of Evaluation for Entrepreneurial course

Related to 6/8:

Dr. K. Swarnalatha, University Nominee raised the query whether 20% theory and 80% practical is followed in the evaluation of Entrepreneurial course for which Dr. S. Mary Baptista Janet, Dean, School of Biological Sciences and Ms. A. Amora, Dean of UGC affairs clarified that Science departments follow 100% practicals and for Arts it is theory as it is a one hour paper. After discussion it was confirmed by the council.

Agenda No.7/8

Report of Semester Examination Results

Related to 7/8:

Dr. K. Swarnalatha, University Nominee after going through the Semester Examination Results enquired about the poor result for I B.Sc. Mathematics and B.Com (Corporate). It was answered by the Head of the Department of Mathematics replied they are finding difficulty with the first year students. Dr. K. Swarnalatha, suggested to conduct remedial classes for which the HoD of Mathematics replied that remedial classes are conducted regularly for the slow learners. Dr. Sr. Jessie Fernando, Principal explained that for B.Com Corporate since number of students are less even the absence of one student affects the pass percentage. It was confirmed by the council.

Agenda No.8/8

Any other matter

Related to 8/8:

Dr. K. Swarnalatha, University Nominee expressed that it is as a pleasant privilege for her to be part of

this academic council for one more term. She congratulated the Principal for all the achievements and accomplishments. She also applauded all the awardees. She specially congratulated Dr. B. Serena Margaret, IQAC coordinator and MOOC coordinator for the Active SPOC award and for the excellent MOOC results. She exclaimed that receiving elite gold is not an easy task. She appreciated Dr. Sr. Jessie Fernando, Principal and Dr. B. Serena Margaret for the MoU signed with St. Aloysius College (Autonomous), Mangaluru, Karnataka towards academic and research activities. She also congratulated the college for receiving the UBA funds. She also suggested to apply for projects and digitize the assessment of POs and COs.

Dr. Anselm Sophia Leon, External expert congratulated the Principal, Faculty members and Students for all their achievements.

Mr. Micheal Motha, External expert congratulated the Institution's accomplishments due to the dedicated work of the Principal, Faculty members and students and said that the annual report was phenomenal. He also enquired whether awareness about Artificial Intelligence is created among the students. Dr. K. Vinitha, Librarian answered that webinars and seminars are conducted to educate research scholars about the efficient use of AI tools. He also enquired whether any campus interviews are conducted and suggested to take steps to improve the communicative skills of students. He also suggested that industrial visits which will be a real learning experience for students should be arranged not only for outgoing students but also for I & II UG & I PG. Dr. Sr. Jessie Fernando, Principal answered that all the departments embarked on Industrial visit for experiential learning and it is not limited to final year students. She also assured that whenever possible the industrial visits will be arranged for the students.

After the discussion and ratification the meeting concluded with a vote of thanks proposed by Dr. S. Euchrista Immaculate Sylvia, Senior faculty and Associate Professor of Physics.



ST. MARY'S COLLEGE (AUTONOMOUS), THOOTHUKUDI

TWENTY SIXTH ACADEMIC COUNCIL – 24.04.2024

Sl.No.	Members	Signature
1.	Dr. Sr. Jessie Fernando Principal	Jessie Fernando
2.	Rev. Sr. Josephine Jeyarani Director - SSC	Rev. Sr. Josephine Jeyarani
3.	Dr. A. Punitha Tharani Controller of Examinations	A. Punitha Tharani
4.	Dr. L. Jacquiline Leo Dean, School of Language & Culture	L. Jacquiline Leo
5.	Dr. S. Mary Baptista Janet Dean, School of Biological Sciences	S. Mary Baptista Janet
6.	Ms. M. Jothimani Dean, School of Physical & Computing Sciences	M. Jothimani
7.	Dr. Fernando Alexandria Dean, School of Management & Economics	Fernando Alexandria
8.	Ms. A. Amora Dean of UGC affairs	A. Amora
9.	Dr. B. Serena Margaret IQAC Coordinator	B. Serena Margaret
10.	Dr. Josephine Alangara Betsy Research Coordinator	Josephine Alangara Betsy
11.	Dr. K. Vinitha Librarian	K. Vinitha
12.	Dr. N. Shunmuga Vadivoo & Shanthi, HoD Department of Tamil	N. Shunmuga Vadivoo & Shanthi
13.	Ms. A. Christina, HoD Department of French	A. Christina
14.	Dr. L. Jacquiline Leo, HoD Department of English	L. Jacquiline Leo
15.	Dr. A. Malini Apsala, HoD Department of History	A. Malini Apsala
16.	Dr. D. Amutha, HoD Department of Economics	D. Amutha
17.	Dr. V.L. Stella Arputha Mary, HoD Department of Mathematics	V.L. Stella Arputha Mary

18.	Dr. M. Glory, HoD Department of Botany	<i>m. glory</i>
19.	Ms. X. Esther Vimala, HoD Department of Economics	<i>X Es/Esther Vimala</i>
20.	Ms. S. Gnanathangam, HoD Department of Computer Science	<i>S. Gnanthy</i>
21.	Dr. Sr. Jessie Fernando, HoD Department of Physics	<i>Jessie Fernando</i>
22.	Dr. A. Judit Sheela Damayanthi, HoD Department of English	<i>A. Judith Sheela Damayanthi</i>
23.	Ms. S. Rani Jeyamary, HoD Department of Chemistry	<i>S. Rani Jeyamary</i>
24.	Dr. V.L. Stella Arputha Mary, HoD Department of Mathematics	<i>V.L. Stella Arputha Mary</i>
25.	Dr. A. Malini Apsala, HoD Department of History	<i>A. Malini Apsala</i>
26.	Dr. N. Shunmuga Vadivoo @ Shanthi, HoD Department of Tamil	<i>N. Shunmuga Vadivoo</i>
27.	Ms. A. Christina, HoD Department of French	<i>Christina A.</i>
28.	Dr. Joys Selva Mary Albert, (SSC Coordinator) Department of Microbiology	<i>J. Selva Mary Albert</i>
29.	Ms. S. Gayathri, (SSC Coordinator) Department of B.B.A.	<i>S. Gayathri</i>
30.	Dr. S. Jeya Bharathi, (SSC Coordinator) Department of Psychology	<i>S. Jeya Bharathi</i>
31.	Ms. D. Daisy Bai Senior Staff	<i>Daisy Bai</i>
32.	Dr. J. Martin Rathi Senior Staff	<i>J. Martin Rathi</i>
33.	Ms. J. Anila Maily Member Secretary, Department of Computer Science	<i>J. Anila Maily</i>